



# Vacancy Announcement

## POSITION

**Farm Supervisor  
(Intern)**

## EMPLOYMENT TYPE

**Internship – Aquaculture Mega Farm**

Renewable subject to performance and funds availability

## BACKGROUND

The Lilongwe University of Agriculture and Natural Resources (LUANAR) is inviting applications from suitably qualified candidates to be considered for the post of Farm Supervisor (Intern) tenable at LUANAR's Aquaculture Mega Farm. The Aquaculture Mega Farm component is seeking a motivated and dedicated individual to join the team as a Farm supervisory Intern. This position offers a unique opportunity to gain hands-on experience in managing a fish hatchery and fish feed production mill within a dynamic agricultural setting. The intern will be involved in various aspects of farm operations, including but not limited to, fish fingerling production, fish feed manufacturing, pond management, marketing, and other farm-related activities.

## DUTIES AND RESPONSIBILITIES:

- **Fish Hatchery Management:** Oversee the day-to-day operations of the fish hatchery, including monitoring water quality, maintaining optimal conditions for fish breeding, and ensuring the health and welfare of fish stocks.
- **Fish Fingerling Production:** lead in the production of fish fingerlings from breeding, hatching, and nursery rearing processes, ensuring a steady supply of healthy juveniles for sale.
- **Fish Feed Production:** Assist in the production of high-quality fish feed, including formulation, mixing, and packaging, while adhering to established quality standards and safety protocols.
- **Fish Pond Management:** Manage and maintain fish ponds, including stocking, feeding, disease control, and harvesting activities, to ensure optimal growth and production efficiency.
- **Marketing and Sales:** Support marketing efforts by promoting farm products, engaging with potential customers, and exploring new market opportunities to enhance product visibility and sales.
- **Monthly Reporting:** Prepare detailed monthly reports on farm operations, including production data, financial performance, inventory levels, and any relevant updates or challenges encountered.
- **Stock Taking:** Conduct regular inventory checks of fish feed supplies, monitor usage patterns, and coordinate with procurement teams to ensure adequate stock levels to meet production demands.

- **Database Management:** develop and maintain accurate records of farm activities, including fish inventory, feed consumption, production yields, sales transactions, and other relevant data, using digital databases and spreadsheet tools.
- **General Farm Duties:** Assist with general farm tasks and maintenance activities as needed, such as equipment maintenance, facility cleaning, and infrastructure repairs, to ensure smooth farm operations.

## QUALIFICATIONS:

- At least a first degree in Aquaculture and Fisheries or related field.
- Strong interest in aquaculture and sustainable farming practices.
- Excellent organizational and time management skills, with the ability to prioritize tasks and work efficiently in a fast-paced environment.
- Good communication skills and the ability to work effectively both independently and as part of a team.
- Proficiency in computer applications such as Microsoft Office suite (Word, Excel, PowerPoint) and data management software.
- Physical ability to perform manual labor and work outdoors in various weather conditions.
- Flexibility to adapt to changing priorities and willingness to learn new skills on the job.

## CONDITIONS OF ENGAGEMENT

The successful candidate will be engaged on an internship basis for a period of six (6) months renewable on the basis of satisfactory performance and availability of funds. The successful candidate will be subject to LUANAR conditions of service for temporary staff and will therefore be appropriately remunerated in line with applicable LUANAR guidelines and conditions of engagement.

## MODE OF APPLICATION

Hard copy application package should include an up-to-date Curriculum Vitae (CV) name and contact details of three traceable referees one of which should be current employee where applicable plus copies of certified academic and professional qualifications. The title of the position must be indicated on the envelope and sent to:

**The University Registrar**  
**Lilongwe University of Agriculture and Natural Resources (LUANAR)**  
**P O Box 219**  
**LILONGWE**

All applications should reach the university not later than 17th May, 2024. Only shortlisted candidates will be acknowledged.

**LUANAR is an equal opportunity employer hence females are encouraged to apply.**