



LUANAR

Bunda College of Agriculture

Excel@LUANAR

VACANCY ANNOUNCEMENT: ACE II-AQUAFISH DEPUTY DIRECTOR

Background:

The Africa Center of Excellence in Aquaculture and Fisheries (AquaFish) is a Lilongwe University of Agriculture and Natural Resources (LUANAR) center of excellence whose objective is to produce fit-for-purpose human resources for the 21st Century Eastern and South Africa (ESA) region. The Centre is currently, with funding of the World Bank, fostering Integrated Agriculture Aquaculture (IAA) practices among segregated fish, crop and livestock farmers to ensure diversified and improved farm returns consequently leading to the creation of more fish-crop-livestock enterprises (SMEs) for agri-commercialization.

To effectively carry out its objectives, LUANAR is inviting applications from suitably qualified and motivated candidates to fill a vacant post of Deputy Director for the AquaFish Center domiciled at the Department of Aquaculture and Fisheries Science.

Job Purpose:

Under the supervision of the Director of AquaFish Center, the Deputy Director will be responsible for providing managerial leadership to the AquaFish Center projects, manage and support the day-to-day activities of the project, with special emphasis on coordination and networking, management of the activities by the AquaFish Secretariat, and mobilization of resources for the Center.

Specific Duties and Responsibilities:

Specific duties and responsibilities will include assisting the Center Director in the following areas:

- Support implementation of academic and research projects and managing delivery of project outputs.
- Oversee and support Center resources ensuring efficiency and compliance to policies.
- Support resource mobilization drive and maintain funder relations.
- Supervising consultants and ensuring the quality of their deliverables.
- Oversee partnership agreements and related implementation level actions.
- Providing planning direction and input to the National Steering Committee, and project Core Teams.
- Collecting information, producing, and disseminating reports and documents as required, for university, line ministries and relevant stakeholders.
- Support the Director in maintaining communication lines and working relationships with the Government of Malawi line ministries, donor, regional and international Partners, and lead private sector engagement drive and partners.
- Preparing donor and financier reports.
- Support the marketing of Center activities nationally, regionally, and internationally to ensure academic.
- Ensuring the environment and social compliance in activities including the mainstreaming of gender in project implementation in collaboration with LUANAR leadership.
- Oversee proper Monitoring and Evaluation activities for the projects and programs under the AquaFish Center and collaborate with regional coordination in the implementation of activities.
- Any other duties as assigned from time to time by relevant authorities.

Qualifications, Experience and Skills:

- A PhD in relevant field and those with certificates in Project Management, Social Sciences, Political Sciences will have an added advantage.
- At least 5 years' working experience in project development and implementation including financial/budget management, procurement and reporting.
- Knowledge and management experience with project management methodologies including results based-management.
- Proven track record of mobilizing resources in the private and or public sector.
- Proficient computer skills and use of relevant statistical software packages and other applications.
- Excellent knowledge of LUANAR policies and understanding of Malawi government systems and protocols.
- Experience in World Bank Projects a plus.
- Fluency in spoken and written English and any Malawi local languages.

Key Result Areas Expected:

- Ensure all project milestones are being achieved.
- Ensure all AquaFish reporting requirements are met.
- Ensure a 90% delivery rate on approved Annual Work Plan (AWP) project activities
- Develop and strengthen relations for effective partners especially involvement of the private sector in strengthening at regional and international levels.
- Support the mainstreaming of gender into the project.

Terms and Conditions of Engagement:

The successful candidate shall be engaged on a 3-year contract renewable annually subject to satisfactory performance. The successful candidate will be subjected to LUANAR conditions of service for staff on contracts and will therefore be appropriately remunerated in line with applicable LUANAR guidelines and conditions of engagement.

Mode of Application:

Hard copy application package should include an up-to-date Curriculum Vitae (CV), names and contact details of three traceable referees one of which should be current employer where applicable plus certified copies of academic and professional qualifications which must include **transcript of results**. The title of the position **MUST** be indicated on the envelope and sent to:

**The University Registrar
Lilongwe University of Agriculture and Natural Resources (LUANAR)
P.O. Box 219
Lilongwe**

All applications should reach the UNIVERSITY not later than **Friday, 19th January, 2024**. Only shortlisted candidates will be acknowledged.

***LUANAR is an equal opportunity employer hence
females are encouraged to apply.***