



Vacancy Announcement

STAFF VACANCY ADVERTISEMENT

The Lilongwe University of Agriculture and Natural Resources (LUANAR) is inviting applications from suitably qualified, highly motivated, and experienced individuals to be considered for the following vacant positions in various establishments of the University:

1. Clinical Officer

a. Role Summary

The successful candidate will be responsible for providing primary healthcare services, diagnosing and treating a variety of medical conditions, and offering clinical support to patients. The role shall involve performing medical examinations, prescribing treatments, and ensuring that patients receive appropriate care within the institution's health facility.

b. Key Duties and Responsibilities

- Conduct comprehensive medical examinations of patients to diagnose illnesses and injuries.
- Record patients' medical histories, symptoms, and treatments.
- Order and interpret diagnostic tests, including blood tests, x-rays, and other necessary procedures.
- Prescribe medications and treatments based on patient diagnosis and follow-up on their effectiveness.
- Provide basic surgical services such as suturing, incision and drainage, and wound care.
- Administer vaccines and provide preventative healthcare advice.
- Respond to emergency cases, stabilize patients, and initiate appropriate treatment or referrals.
- Educate patients and their families on disease prevention, treatment plans, and healthy lifestyle choices.
- Participate in institutional health promotion and disease prevention programs, including organizing and conducting health talks and awareness campaigns.
- Maintain accurate, detailed, and confidential patient records, ensuring compliance with institutional and government health regulations.

- Work closely with other healthcare professionals, including nurses, pharmacists, and laboratory technicians, to ensure coordinated patient care.
- Participate in departmental and interdisciplinary meetings to discuss patient care and operational improvements.
- Support institutional health initiatives and participate in community outreach activities as necessary.
- Ensure compliance with healthcare policies, regulations, and ethical standards in all clinical operations.
- Maintain and update knowledge of healthcare practices and advancements in medical treatment and diagnostics.

c. Qualifications, Skills, Experience, and Attributes

- At least a Diploma in Clinical Medicine or a related field and those with a BSc in a relevant field will have an added advantage.
- Must be registered with the Medical Council of Malawi.
- At least 3 years of clinical experience, preferably in a hospital or health facility setting.
- Strong diagnostic and clinical skills.
- Excellent communication and interpersonal abilities.
- Ability to work effectively under pressure and in emergencies.

2. Registered Nurse

a. Role Summary

The successful candidate will be responsible for providing high-quality nursing care to patients, administering medications, and offering educational support to patients and their families. This position plays a critical role in ensuring the overall well-being of students, staff, and the surrounding community.

b. Key Duties and Responsibilities

- Provide comprehensive nursing care, including patient assessments, care plans, and treatment administration.
- Monitor and record patients' health status, including vital signs and symptoms.
- Administer medications and treatments as prescribed by clinical officers and other medical professionals.
- Assist in minor procedures and patient care under the supervision of healthcare professionals.
- Educate patients and families on health conditions, treatment plans, and preventative healthcare practices.
- Maintain accurate nursing records and ensure proper documentation in line with institutional and medical standards.

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- Collaborate with clinical officers, laboratory technicians, and other medical professionals to ensure coordinated patient care.
- Participate in institutional health promotion and education programs.
- Respond to emergency situations and provide first aid or urgent care as needed.

c. Qualifications, Skills, Experience and Attributes

- A Bachelor's degree in Nursing or related field from a recognized institution.
- Must be registered with the Nurses and Midwives Council of Malawi.
- Minimum of 3 years of experience, preferably in a clinical or hospital setting.
- Strong patient care and clinical skills.
- Excellent communication and interpersonal abilities.
- Ability to work well in a team environment.

3. Pharmacy Technician

a. Role Summary

The successful candidate will be responsible for managing the pharmacy, dispensing medications, providing pharmaceutical care, and offering advice on the safe and effective use of medicines. The Pharmacist will collaborate with other healthcare professionals to ensure optimal patient care and treatment.

b. Specific Duties and Responsibilities

- Dispense prescribed medications to patients, ensuring accuracy and compliance with regulatory guidelines.
- Provide expert advice and guidance on the proper use, side effects, and interactions of medications.
- Counsel patients on how to take medications safely and manage any potential adverse effects.
- Monitor patient medication therapies for effectiveness and safety, and adjust treatments as needed.
- Manage inventory of pharmaceutical supplies and ensure the availability of essential medications.
- Maintain accurate and up-to-date pharmacy records, including prescriptions, patient profiles, and stock management.
- Ensure compliance with all pharmaceutical laws, regulations, and ethical standards.
- Collaborate with physicians, nurses, and other healthcare providers to optimize patient care and medication management.
- Participate in health promotion and education programs within the institution.

c. Qualifications, Skills, Experience and Attributes

- At least a Diploma in Pharmacy from a recognized institution.
- Must be registered with the Pharmacy, Medicines and Poisons Board of Malawi
- At least 3 years of experience as a practicing Pharmacist, preferably in a clinical or hospital setting.
- Excellent knowledge of pharmacology and medication management.
- Strong communication and counseling skills.
- Attention to detail and accuracy in dispensing medications.
- Ability to work collaboratively in a team environment.

4. Laboratory Technician

a. Role Summary

The Hospital Laboratory Technician will be responsible for performing a variety of laboratory tests to assist in the diagnosis and treatment of patients. The successful candidate will ensure that all tests are conducted in accordance with the hospital's protocols and international standards for accuracy, reliability, and efficiency.

b. Specific Duties and Responsibilities

- Perform routine and specialized laboratory tests in areas such as hematology, microbiology, chemistry, and immunology.
- Collect, process, and analyze patient specimens such as blood, urine, and tissue samples.
- Operate and maintain laboratory equipment, ensuring that it is functioning properly and calibrated as required.
- Record and report test results accurately and promptly to medical professionals.
- Follow established laboratory safety protocols, including proper handling and disposal of hazardous materials.
- Maintain and update laboratory documentation, including patient records and inventory of laboratory supplies.
- Participate in quality control and assurance programs to ensure the accuracy of test results.
- Collaborate with other healthcare professionals to support patient care and treatment.
- Stay up-to-date with advances in laboratory technology and testing methods.

c. Qualification, Skills, Experience, and Attributes

- At least a Diploma in Medical Laboratory Technology or a related field from a recognized institution.
- At least 3 years of experience working in a hospital or medical laboratory setting.
- Valid registration and licensure with the relevant authority.

- Strong knowledge of laboratory safety standards and procedures.
- Proficiency in using laboratory equipment and diagnostic tools.
- Good understanding of medical terminology and laboratory reporting systems.
- High attention to detail and accuracy.
- Excellent communication and teamwork skills.
- Strong analytical and problem-solving abilities.
- Ability to work under pressure and meet deadlines.

Terms and Conditions of Engagement

All the successful candidates will be engaged on an initial 2-year contract before they can be considered for permanent appointment based on satisfactory performance. Remuneration will be in line with LUANAR Staff Regulations and Conditions of Service (2023) applicable to staff on fixed-term contract.

Mode of Application

Hard copy application package should include an up-to-date Curriculum Vitae (CV), names and contact details of three traceable referees one of which should be of a current employer where applicable plus copies of certified academic and professional qualifications. The title of the position must be indicated on the envelope and sent to:

The University Registrar
Lilongwe University of Agriculture and Natural Resources(LUANAR)
P.O. Box 219
LILONGWE

All applications should reach the UNIVERSITY no later than Friday, **8th November, 2024**. Only shortlisted candidates will be acknowledged.

LUANAR is an equal opportunity employer hence females are encouraged to apply.